

EXHIBIT 10

TAB 1H

BOOK I OF 3

CD- EXH 10

TAB 1H



REQUEST FOR PERSONNEL ACTION

PART A -- Requesting Office (Also complete Part B, items 1, 7-22, 32, 33, 36, and 39)

1. Actions Requested CHG LWR GRADE	2. Request Number 98LPWK004738
NTE:	
3. For Additional Information Call (Name and Telephone Number) (b)(6)	4. Proposed Effective Date 10-11-98
5. Actions Requested By (Typed Name, Title, Signature, and Request Date) (b)(6) 09-03-98 CHIEF, PRODUCTION DIV	6. Action Authorized By (Typed Name, Title, Signature, and Request Date) (b)(6) 09-04-98 DEPUTY DIRECTOR OF PUBLIC WORKS

PART B -- Preparation of SF 50 (Use only codes in FPM Supplement 292-1. Show all dates in month-day-year order.)

1. Name (Last, First, Middle) (b)(6)	2. Social Security Number (b)(6)	3. Date of Birth 01-02-51	4. Effective Date 10-11-98
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FIRST ACTION		SECOND ACTION	
5-A. Code 0713	5-B. Nature of Action Chg To Lower Grade	6-A. Code	6-B. Nature of Action
5-C. Code N2M	5-D. Legal Authority REG 335.102	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number WATER TREATMENT PLANT OPERATOR SUPERVISOR EUL2049002	15. TO: Position Title and Number MAINTENANCE MECHANIC EUB8140100
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8. Pay Plan WS	9. Occ Code 5409	10. Grade 08	11. Step 04	12. Total Salary \$ 23.44	13. Pay Basis PH	16. Pay Plan WG	17. Occ Code 4749	18. Grade 09	19. Step 00	20. Total Salary \$ 23.44	21. Pay Basis PH
12A. Basic Pay \$ 23.44	12B. Locality Adj. \$ 0.00	12C. Adj. Basic Pay \$ 23.44	12D. Other Pay \$ 0.00	20A. Basic Pay \$ 23.44	20B. Locality Adj. \$ 0.00	20C. Adj. Basic Pay \$ 23.44	20D. Other Pay \$ 0.00				

14. Name and Location of Position's Organization I CORPS AND FORT LEWIS PW, PROD DIV; ROADS & SANITATION BR WATER PLANT SECTION FT LEWIS WA 98433	22. Name and Location of Position's Organization I CORPS AND FORT LEWIS PW, PROD DIV; MSO/JO BRANCH REPAIR & UTILITIES (R&U) TEAM SECTION FT LEWIS WA 98433
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EMPLOYEE DATA

23. Veteran's Preference		24. Tenure		25. Agency Use	26. Veteran's Pref for RIF
<input type="checkbox"/> 1-None	<input type="checkbox"/> 3-10 Point/Disability	<input type="checkbox"/> 1 0-None	<input type="checkbox"/> 2-Conditional	<input type="checkbox"/>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<input type="checkbox"/> 2-5 Point	<input type="checkbox"/> 4-10 Point/Compensable	<input type="checkbox"/> 1-Permanent	<input type="checkbox"/> 3-Indefinite		
27. FEGLI		28. Annuitant Indicator		29. Pay Rate Determinant	
<input type="checkbox"/> W BASIC LIFE PLUS ADDITIONAL OPTION WITH 5 TIMES PAY		<input type="checkbox"/> 9 NOT APPLICABLE		<input type="checkbox"/> 2	
30. Retirement Plan		31. Service Comp. Date		32. Work Schedule	
<input type="checkbox"/> 1 CSRS		06-07-73		<input type="checkbox"/> F FULL TIME	
33. Part-Time Hours Per Biweekly Pay Period					

POSITION DATA

34. Position Occupied		35. FLSA Category		36. Appropriation Code		37. Bargaining Unit Status	
<input type="checkbox"/> 1 1-Competitive Service	<input type="checkbox"/> 3-SES General	<input type="checkbox"/> N E-Exempt	<input type="checkbox"/> N-Non Exempt	131079J1JJM		8888	
<input type="checkbox"/> 2-Excepted Service	<input type="checkbox"/> 4-SES Career Reserved						
38. Duty Station Code (b)(6)		39. Duty Station (City-County-State or Overseas Location) FORT LEWIS PIERCE WA					
40. Agency Date	41. DA	42. NON-SEN	43.	44. FC/W12KAA/062P/01			
45. Education Level	46. Yr Degree Attained	47. Academic Discipline	48. Functional Class	49. Citizenship	50. Veterans Status	51. Supervisory Status	
09	85	240101		<input type="checkbox"/> 1 1-USA <input type="checkbox"/> 8-Other	<input checked="" type="checkbox"/> V VIETNAM-ERA VE	<input type="checkbox"/> 8 NON-SUPERVISOR	

PART C--Reviews and Approval (Not to be used by requesting office.)

A. Office/Function	Initials/Signature	Date	D. Office/Function	Initials/Signature	Date
DRM - MANPOWER	WL	09-11-98	SSD, BR3, TM2	BJ	09-28-98
(b)(6)	KED	09-25-98	E.		
C. Classification	MA	09-25-98	F.		

2. I certify that the information entered on this form is accurate and that the proposed action is in compliance with statutory and regulatory requirements.	Signature (b)(6)	Approval Date 09-25-98
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PART D--Remarks by Requesting Office

(Note to Supervisors: Do you know of additional or conflicting reasons for the employee's resignation/retirement?
If "YES", please state these facts on a separate sheet and attach to SF52.)

YES NO

PD#88140 (vice: Christopher Columbus) SWC: JHA. Employee requested voluntary Change to Lower Grade based on medical reasons (stress) -- exception to PPP: employee entitled to pay retention; signed/dated request for change to lower grade and medical documents are on file in Public Works. Physical requirements of this position are no greater than physical requirements of current position. PSN REQ: WA state drivers license, able to lift 50 lbs, able to work on roofs, ladders & scaffolds; required to wear personal protective equipment. COND EMPL: Work outside/inside. Exposed to dust & dirt and to a variety of weather conditions while working outside. Working on roofs, ladders & scaffolds could result in falls. Subject to bruises, cuts, abrasions. SEL OFCL: Monte Hewitt, DSN 357-5237, FAX (253)967-4562; E-MAIL, (b)(6) MAIL: DA, Public Works, AFZH-PWO, MS17, Box 339500, Ft Lewis, WA 98433-9500

Reviewed 9/28/08 by to Process DP

PART E-- Employee Resignation/Retirement

Privacy Act Statement

You are requested to furnish a specific reason for your resignation or retirement and a forwarding address. Your reason may be considered in any future decision regarding your re-employment in the Federal service and may also be used to determine your eligibility for unemployment compensation benefits. Your forwarding address will be used primarily to mail you copies of any documents you should have or any pay or compensation to which you are entitled.

regulations with regard to employment of individuals in the Federal service and their records, while section 8506 requires agencies to furnish the specific reason for termination of Federal service to the Secretary of Labor or a State agency in connection with administration of unemployment compensation programs.

This information is requested under authority of sections 301, 3301, and 8506 of title 5, U.S. Code. Sections 301 and 3301 authorize OPM and agencies to issue

The furnishing of this information is voluntary; however, failure to provide it may result in your not receiving: (1) your copies of those documents you should have; (2) pay or other compensation due you; and (3) any unemployment compensation benefits to which you may be entitled.

1. Reason for Resignation/Retirement (NOTE: Your reasons are used in determining possible unemployment benefits. Please be specific and avoid generalizations. Your resignation/retirement is effective at the end of the day--midnite--unless you specify otherwise.)

2. Effective Date	3. Your Signature	4. Date Signed	5. Forwarding Address (Number, Street, City, State, Zip Code)
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PART F-- Remarks for SF 50

ACTION AT EMPLOYEE'S REQUEST.

EMPLOYEE IS ENTITLED TO PAY RETENTION



DEPARTMENT OF THE ARMY JOB DESCRIPTION <small>For use of this form, see CFR 501; the proponent agency is DCSPER.</small>		1. JOB NUMBER 87-271-T	
2. INSTALLATION OR HEADQUARTERS OFFICE Fort Lewis, Washington		3. ORGANIZATIONAL LOCATION (Complete on organization copy only) DEH, Utilities Division, Sanitation Branch, Water Plant Section	
4. CITATION TO APPLICABLE STANDARD AND THE DATE OF ISSUANCE OPM JGS for Intermediate Jobs, 11/68; WG-5409, 6/69; WG-5352, 11/80.		5. TITLE Water Treatment Plant Operator	
		6. PAY SCHEDULE WG	7. OCC CODE 5409
		8. GRADE 07	
		9. FAIR LABOR STANDARDS ACT <input type="checkbox"/> EXEMPT <input checked="" type="checkbox"/> NONEXEMPT	
		10. COMPT LEVEL 003	
11. EVALUATION APPROVAL			
TITLE, PAY SCHEDULE, OCC CODE, AND GRADE OF THIS JOB HAVE BEEN FIXED IN ACCORDANCE WITH OFFICIAL POLICY AND GRADE LEVEL STANDARDS			
(b)(6)			
_____ (Date) 6/26/87			
12. JOB CONTENT APPROVAL (COMPLETE ON ORGANIZATION COPY ONLY)			
a. I CERTIFY THAT THIS IS AN ACCURATE STATEMENT OF THE MAJOR DUTIES AND RESPONSIBILITIES OF THIS POSITION AND ITS ORGANIZATIONAL RELATIONSHIPS AND THAT THE POSITION IS NECESSARY TO CARRY OUT GOVERNMENT FUNCTIONS FOR WHICH I AM RESPONSIBLE. THIS CERTIFICATION IS MADE WITH THE KNOWLEDGE THAT THIS INFORMATION IS TO BE USED FOR STATUTORY PURPOSES RELATING TO APPOINTMENT AND PAYMENT OF PUBLIC FUNDS AND THAT FALSE OR MISLEADING STATEMENTS MAY CONSTITUTE VIOLATIONS OF SUCH STATUTES OR THEIR IMPLEMENTING REGULATIONS.			
_____ (Signature of Approving Supervisor)			
_____ (Date)			
b. THIS JOB DESCRIPTION WITH SUPPLEMENTAL MATERIAL IS ADEQUATE FOR PURPOSE OF EVALUATION.			
(b)(6)			
_____ (Date) 6/26/87			
13. STATEMENT OF DUTIES AND RESPONSIBILITIES <u>SUPERVISORY CONTROLS</u>			
Receives close supervision initially consisting of continuous guidance and instructions and a thorough review of work during progress and upon completion. As training progresses and competence is gained, incumbent is permitted to function with increasing freedom from supervision.			
<u>MAJOR DUTIES</u>			
Receives training in performance of duties and responsibilities set forth on attached job description (Job No. 84-127). Gradually assumes more responsibility and learns to perform the full scope of the position, under the day-to-day direction of a higher graded employee.			
Performs other duties as assigned.			
NOTE: Noncompetitive promotion of the incumbent of this position may be effected provided the attached description is classified to its present title, series code, and grade level at the time the incumbent meets the following requirements:			
a. The incumbent is performing the full scope of the major duties under the supervisory controls stated in the attached description.			
b. The incumbent meets the regulatory qualification requirements for promotion.			

DEPARTMENT OF THE ARMY JOB DESCRIPTION <small>For use of this form, see GFM 501, the procurement agency is JCSPEH</small>	JOB NUMBER 84-127						
2. INSTALLATION OR HEADQUARTERS OFFICE Fort Lewis, Washington	3. ORGANIZATIONAL LOCATION (Complete on organization copy only) DFH, Utilities Division, Sanitation Branch, Water Plant Section						
4. REFERENCE TO APPLICABLE STANDARD AND THE DATE OF ISSUANCE OPM JGS: WG-5409, 6/69; WG-5352, 11/80.	5. TITLE Water Treatment Plant Operator						
	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;">6. PAY SCHEDULE</td> <td style="width:33%;">7. OCC CODE</td> <td style="width:33%;">8. GRADE</td> </tr> <tr> <td style="text-align:center;">WG</td> <td style="text-align:center;">5409</td> <td style="text-align:center;">09</td> </tr> </table>	6. PAY SCHEDULE	7. OCC CODE	8. GRADE	WG	5409	09
6. PAY SCHEDULE	7. OCC CODE	8. GRADE					
WG	5409	09					
	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;">9. FEDERAL LABOR STANDARDS ACT</td> <td style="width:33%;">10. COMP LEVEL</td> </tr> <tr> <td style="text-align:center;"><input type="checkbox"/> EXEMPT <input checked="" type="checkbox"/> NON-EXEMPT</td> <td style="text-align:center;">015</td> </tr> </table>	9. FEDERAL LABOR STANDARDS ACT	10. COMP LEVEL	<input type="checkbox"/> EXEMPT <input checked="" type="checkbox"/> NON-EXEMPT	015		
9. FEDERAL LABOR STANDARDS ACT	10. COMP LEVEL						
<input type="checkbox"/> EXEMPT <input checked="" type="checkbox"/> NON-EXEMPT	015						
11. EVALUATION APPROVAL THE PAY SCHEDULE, OCC CODE AND GRADE OF THIS JOB HAVE BEEN FIXED IN ACCORDANCE WITH OFFICIAL POLICY AND GRADE LEVEL STANDARDS							
<div style="border: 1px solid black; width: 200px; height: 30px; margin: 0 auto;">(b)(6)</div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> (Signature) 5 Mar 84 (Date) </div>							
12. JOB CONTENT APPROVAL (COMPLETE ON ORGANIZATION COPY ONLY)							
I CERTIFY THAT THIS IS AN ACCURATE STATEMENT OF THE MAJOR DUTIES AND RESPONSIBILITIES OF THIS POSITION AND THE ORGANIZATIONAL RELATIONSHIPS AND THAT THE POSITION IS NECESSARY TO CARRY OUT GOVERNMENT FUNCTIONS FOR WHICH I AM RESPONSIBLE. THIS CERTIFICATION IS MADE WITH THE KNOWLEDGE THAT THIS INFORMATION IS TO BE USED FOR STATISTICAL PURPOSES RELATING TO (b)(6) AND PAYMENT OF PUBLIC FUNDS AND THAT FALSE OR MISLEADING STATEMENTS MAY CONSTITUTE VIOLATIONS OF SUCH STATUTES OR THEIR IMPLEMENTING REGULATIONS							
<div style="border: 1px solid black; width: 200px; height: 30px; margin: 0 auto;">(b)(6)</div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> (Signature of Approving Supervisor) 5 Mar 84 (Date) </div>							
THIS JOB DESCRIPTION WITH SUPPLEMENTAL MATERIAL IS ADEQUATE FOR PURPOSE OF EVALUATION							
<div style="border: 1px solid black; width: 200px; height: 30px; margin: 0 auto;">(b)(6)</div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> (Signature of Position Classification Specialist) 5 Mar 84 (Date) </div>							
13. STATEMENT OF DUTIES AND RESPONSIBILITIES							
MAJOR DUTIES							
Operates and maintains all units of a water treatment plant system (14 operating wells and springs) with a pumping capacity of 24 million gallons per day, three large indoor swimming pools, 12 covered reservoirs holding 7 MG, and three remote off-post water systems, at Huckelberry Creek and Camp Bonneville. Major treatment processes include chlorination, fluoridation, filtration, pH adjustment, and sand and grit removal. Utilizes chemicals such as reagents, corrosion preventatives, algacides, paints, solvents and degreasers. Monitors, maintains and adjusts the telemetering system.							
1. Serves as operator in charge of a shift other than weekdays, performing the following duties:							
a. Determines seriousness of problems that occur and takes appropriate action to shut down plant or pools, bypass processes, isolate systems or reservoirs, make repairs or substitute manual processes or operations for automatic ones. Relays instructions to the next shift operator regarding all operations, problems encountered and action taken. (25%)							
b. Maintains logs of all operating, maintenance and repair data. Operates valves, pumps, sand traps, chlorinators, filters, compressors, fluoridators and their controls and equipment to produce potable water in quality and quantity needed for domestic use							

PHYSICAL EFFORT

Occasionally opens and closes valves and lifts heavy equipment, supplies, manhole lids, and tools. Must be able to lift and handle heavy objects up to 200 pounds with or without aid, and move chemical drums up to 700 pounds with the aid of weight handling equipment. Requires considerable walking and standing on concrete floors and climbing stairways and ladders up to 130 feet high. Sometimes works in strained positions or cramped quarters while cleaning or repairing equipment.

WORKING CONDITIONS

Work is performed both inside and outside, above ground and below, and is subject to hot, humid, cold or damp weather conditions for substantial amounts of time. Exposed to running machinery, poor lighting and ventilation, loud noises, drafts and chemical fumes. Exposed to danger of asphyxiation or injury from contact with chlorine gas or other toxic or caustic compounds. May be required to wear protective clothing such as gas mask, self-contained breathing apparatus, safety-toed shoes, etc. Frequently exposed to the possibility of cuts, bruises and scrapes and occasionally to the possibility of broken bones. Severe injuries may result from falls into or from reservoirs up to 130 feet high. Subject to burns from propane torches, hot steam pipes and heat exchanges, diesel engines, and acids or caustic chemicals.

NOTICE TO EMPLOYEE. Title and grade are established in accordance with position classification standards and guides referred to in item 4. These referenced materials are available for your review in the Civilian Personnel Office. Assignment to duties not related to those above for a period exceeding 30 days may constitute a misassignment and consideration should be given to detailing or permanently assigning such duties. Questions regarding details or changes in duty assignments should be referred through your supervisor to the Civilian Personnel Office.



REQUEST FOR PERSONNEL ACTION

PART A - Requesting Office (Also complete Part B, Items 1, 7-22, 32, 33, 36 and 39.)

1. Actions Requested	2. Request Number
3. For Additional Information Call (Name and Telephone Number)	4. Proposed Effective Date
5. Action Requested By (Typed Name, Title, Signature, and Request Date)	
6. Action Authorized By (Typed Name, Title, Signature, and Concurrence Date)	

PART B - For Preparation of SF 50 (Use only codes in FPM Supplement 292-1. Show all dates in month-day-year order.)

1. Name (Last, First, Middle) (b)(6)	2. Social Security Number	3. Date of Birth	4. Effective Date 03-28-94
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FIRST ACTION

5-A. Code 713	5-B. Nature of Action <i>Chg to Lower Grade</i>
5-C. Code N2M	5-D. Legal Authority
5-E. Code	5-F. Legal Authority

SECOND ACTION

6-A. Code	6-B. Nature of Action
6-C. Code	6-D. Legal Authority
6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number										15. TO: Position Title and Number <i>Water Treatment Plt Opr</i> <i>84127001</i>																													
8. Pay Plan					16. Pay Plan <i>WG5407</i>					17. Occ. Code					18. Grade or Level <i>09 05</i>					19. Step or Rate					20. Total Salary/Award <i>\$16.97</i>					21. Pay Basis <i>ph</i>									
12A. Basic Pay					12B. Locality Adj.					12C. Adj. Basic Pay					12D. Other Pay					20A. Basic Pay					20B. Locality Adj.					20C. Adj. Basic Pay					20D. Other Pay				

14. Name and Location of Position's Organization										22. Name and Location of Position's Organization <i>DEH, O+MDW, Roads Junction</i> <i>Bor, Water Plant Sec</i>									
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EMPLOYEE DATA

23. Veterans Preference				24. Tenure				25. Agency Use				26. Veterans Preference for RIF																											
1 - None 2 - 5-Point 3 - 10-Point/Disability 4 - 10-Point/Compensable 5 - 10-Point/Other 6 - 10-Point/Compensable/30%				0 - None 1 - Permanent 2 - Conditional 3 - Indefinite				<input type="checkbox"/>				YES <input type="checkbox"/> NO <input type="checkbox"/>																											
27. FEGLI										28. Annuitant Indicator										29. Pay Rate Determinant <i>0</i>																			
30. Retirement Plan										31. Service Comp. Date (Leave)										32. Work Schedule										33. Part-Time Hours Per Biweekly Pay Period									

POSITION DATA

34. Position Occupied				35. FLSA Category				36. Appropriation Code				37. Bargaining Unit Status <i>5956</i>							
1 - Competitive Service 2 - Excepted Service 3 - SES General 4 - SES Career Reserved				N <input type="checkbox"/> E - Exempt N - Nonexempt															
38. Duty Station Code										39. Duty Station (City - County - State or Overseas Location)									

40. Agency Data		41.		42. <i>015</i>		43.		44.					
45. Educational Level		46. Year Degree Attained		47. Academic Discipline		48. Functional Class		49. Citizenship 1 - USA 6 - Other		50. Veterans Status		51. Supervisory Status	

PART C - Reviews and Approvals (Not to be used by requesting office.)

1. Office/Function	Initials/Signature	Date	Office/Function	Initials/Signature	Date
A. <i>PMC</i>		<i>3 5/11/94</i>	D.		
B.			E.		
C.			F.		

2. Approval: I certify that the information entered on this form is accurate and that the proposed action is in compliance with statutory and regulatory requirements.		Signature (b)(6)		Approval Date <i>5/10/94</i>	
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PART D - Remarks by Requesting Office

(Note to Supervisors: Do you know of additional or conflicting reasons for the employee's resignation/retirement?
If "YES", please state these facts on a separate sheet and attach to SF 52.)

YES NO

PART E - Employee Resignation/Retirement

Privacy Act Statement

You are requested to furnish a specific reason for your resignation or retirement and a forwarding address. Your reason may be considered in any future decision regarding your re-employment in the Federal service and may also be used to determine your eligibility for unemployment compensation benefits. Your forwarding address will be used primarily to mail you copies of any documents you should have or any pay or compensation to which you are entitled.

regulations with regard to employment of individuals in the Federal service and their records, while section 8506 requires agencies to furnish the specific reason for termination of Federal service to the Secretary of Labor or a State agency in connection with administration of unemployment compensation programs.

This information is requested under authority of sections 301, 3301, and 8506 of title 5, U.S. Code. Sections 301 and 3301 authorize OPM and agencies to issue

The furnishing of this information is voluntary; however, failure to provide it may result in your not receiving: (1) your copies of those documents you should have; (2) pay or other compensation due you; and (3) any unemployment compensation benefits to which you may be entitled.

1. **Reasons for Resignation/Retirement** (NOTE: Your reasons are used in determining possible unemployment benefits. Please be specific and avoid generalizations. Your resignation/retirement is effective at the end of the day - midnight - unless you specify otherwise.)

2. Effective Date	3. Your Signature	4. Date Signed	5. Forwarding Address (Number, Street, City, State, ZIP Code)
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PART F - Remarks for SF 50

K161 03-27-94



DEPARTMENT OF THE ARMY - JOB DESCRIPTION (For use of this form, see AR 690-500, Chapter 511, the proponent agency is DCSPER)		1. Job Number L2049	
2. INSTALLATION OR HQ OFFICE Fort Lewis, Washington		3. ORGANIZATION LOCATION DEH, O&M Div, Roads & Sanitation Br, Water Plant Section	
4. CITATION TO APPLICABLE STANDARD JGS for Federal Wage System Supervisors, 12/92; WG-5409, 5/92.		5. TITLE Water Treatment Plant Operator Supervisor	
		6. PAY SCH WS	7. OCC CODE 5409
		8. GRADE 08	
		9. FLSA Exempt	10. COMP LEVEL OTP

11. EVALUATION APPROVAL

TITLE, PAY SCHEDULE, OCC CODE, AND GRADE OF THIS JOB HAVE BEEN FIXED
IN ACCORDANCE WITH OFFICIAL POLICY AND GRADE LEVEL STANDARDS.

(b)(6)

(Signature)

15 Nov 93

(Date)

12. JOB CONTENT APPROVAL

a. I CERTIFY THAT THIS IS AN ACCURATE STATEMENT OF THE MAJOR DUTIES AND RESPONSIBILITIES OF THIS POSITION AND ITS ORGANIZATIONAL RELATIONSHIPS AND THAT THE POSITION IS NECESSARY TO CARRY OUT GOVERNMENT FUNCTIONS FOR WHICH I AM RESPONSIBLE. THIS CERTIFICATION IS MADE WITH THE KNOWLEDGE THAT THIS INFORMATION IS TO BE USED FOR STATUTORY PURPOSES RELATING TO APPOINTMENT AND PAYMENT OF PUBLIC FUNDS AND THAT FALSE OR MISLEADING STATEMENTS MAY CONSTITUTE VIOLATIONS OF SUCH STATUTES OR THEIR IMPLEMENTING REGULATIONS.

(b)(6)

(Signature of Approving Supervisor)

15 Nov 93

(Date)

b. THIS JOB DESCRIPTION WITH SUPPLEMENTAL MATERIAL IS ADEQUATE FOR PURPOSE OF EVALUATION.

(b)(6)

(Signature of Position Classification Specialist)

10 Nov 93

(Date)

13. STATEMENT OF DUTIES AND RESPONSIBILITIES (Continued on following page)

SUPERVISORY CONTROLS

Supervisor provides broad instructions, priorities, policies, and time limits. Work is reviewed to assure an adequate quantity and quality of work as well as efficient accomplishment of work within established priorities and controls.

MAJOR DUTIES

Supervises workers directly or through subordinate leaders and/or supervisors in accomplishing the work of an organizational segment or group.

1. Planning. Plans use of subordinate workers, equipment, facilities, and materials on a weekly or month-to-month basis. Establishes deadlines, priorities, and work sequences. Plans assignments based on general schedules, methods, and policies set by supervisor. Coordinates work with supporting or related work functions controlled by other supervisors. Determines the number and types of workers needed to accomplish projects. Redirects individual workers and resources to accomplish unanticipated work (e.g., work resulting from "open and inspect" types of work orders). Informs higher level supervisors of the need to revise work schedules and re-estimate labor and other resources. Participates in initial planning of work schedules, budget requests, staffing needs, and other similar estimates. (25%)

2. Work Direction. Investigates work related problems such as excessive costs or low productivity; determines causes. Implements corrective actions to resolve work problems. Recommends solutions to staffing problems, engineering requirements, and work operations directed by other supervisors. Assigns work to subordinates and provides any necessary technical guidance. (30%)

3. Administration. Supports and explains management programs to subordinates. Recommends disciplinary actions, promotions, reassignments, awards and other personnel actions. Prepares performance standards and formal appraisals for subordinates. Selects or participates in the selection for vacancies. Advises and counsels workers on how to improve their performance and explain new work techniques. Investigates grievances and complaints; resolves them informally; and notifies supervisors of important/serious ones. As required, participates in union negotiations. Assures safety and housekeeping practices are observed. Maintains work reports and records. Approves sick and annual leave and prepares leave schedules. Determines training needs and arranges for accomplishment of such training. (35%)

4. Performs the full range of duties in the operation, repair and maintenance of the water treatment plant in staff shortage situations. (10%)

Performs other duties as assigned.

Must possess and be able to maintain a current State of Washington Water Distribution Manager III certification and State of Washington Water Treatment Plant Operator II certification. Must possess or be able to obtain Washington State driver's license. Position requires normal color vision in order to determine color changes when performing chemical tests.



REQUEST FOR PERSONNEL ACTION

PART A - Requesting Office (Also complete Part B, Items 1, 7-22, 32, 33, 36, and 39.)

1. Actions Requested Extension of NTE	2. Request Number 05NOV9EULDPWXX004308
3. For Additional Information Call (Name and Telephone Number) (b)(6) (b) (b)(6)	4. Proposed Effective Date 01-01-2006

5. Action Requested By (Name, Title, Signature, and Request Date) (b)(6) (b) SECRETARY (OFFICE AUTOMATION) 11-29-2005	6. Action Authorized By (Name, Title, Signature, and Concurrence Date) (b)(6) (b) SUPERVISORY GENERAL ENGINEER 12-06-2005
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PART B - For Preparation of SF 50 (Use only codes in FPM Supplement 292-1. Show all dates in month-day-year order.)

1. Name (Last, First, Middle) (b)(6)	2. Social Security Number (b)(6)	3. Date of Birth (b)(6)	4. Effective Date 01-02-2006
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FIRST ACTION		SECOND ACTION	
5-A. Code 769	5-B. Nature of Action Ext of Promotion NTE 01-JAN-2007	6-A. Code	6-B. Nature of Action
5-C. Code N3M	5-D. Legal Authority Reg 335.102 Comp	6-C. Code	6-D. Legal Authority
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number UTILITY SYSTEMS REPAIRER-OPERATOR SUPERVISOR 200383 - 912233	15. TO: Position Title and Number UTILITY SYSTEMS REPAIRER-OPERATOR SUPERVISOR 200383 - 912233
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16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
WS	4742	10	01	\$29.31	PH
13A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay	20B. Locality Adj.
\$29.31	\$0	\$29.31	\$0	\$29.31	\$0

14. Name and Location of Position's Organization US ARMY GARRISON FORT LEWIS PUBLIC WORKS UTILITIES DIVISION WASTE WATER TREATMENT PLANT SECTION FORT LEWIS, WA 98433 AQDE	22. Name and Location of Position's Organization US ARMY GARRISON FORT LEWIS PUBLIC WORKS UTILITIES DIVISION WASTE WATER TREATMENT PLANT SECTION FORT LEWIS, WA 98433 AQDE
---	---

EMPLOYEE DATA

23. Veterans Preference 2	24. Tenure 1	25. Agency Use	26. Veterans Preference for RIF X YES
27. FEGLI W0 Basic + Option B (5x)	28. Annuitant Indicator 9 Not Applicable	29. Pay Rate Determinant 0	
30. Retirement Plan 1 CSRS	31. Service Comp. Date (Leave) 06-07-1973	32. Work Schedule F Full-Time	33. Part-Time Hours Per Biweekly Pay Period

POSITION DATA

34. Position Occupied 1	35. FLSA Category E - Exempt	36. Appropriation Code 131079J2S46	37. Bargaining Unit Status 8886
38. Duty Station Code (b)(6)	39. Duty Station (City - County - State or Overseas Location) FORT LEWIS / PIERCE / WASHINGTON		

40. Agency Data 41. PON# OA	42.	43.	44. TDA DATA BA/W12KAA/052C/04
45. Educational Level 09	46. Year Degree Attained	47. Academic Discipline	48. Functional Class 00
		49. Citizenship 1 1-USA 4-Other	50. Veterans Status V
			51. Supervisory Status 2

PART C - Reviews and Approvals (Not to be used by requesting office.)

1. Office/Function	Initials/Signature	Date	Office/Function	Initials/Signature	Date
A.	(b)(6) (b)(6) T	(b)(6)	D.	(b)(6)	12-12-2005
B.	(b)(6)	12-11-2005	E.	(b)(6) (b)	12-29-2005
C.	(b)(6) (b)(6)	12-12-2005	F.		

3. Approval: I certify that the information entered on this form is accurate and that the proposed action is in compliance with statutory and regulatory requirements.

Signature: (b)(6)
HUMAN RESOURCES SPECIALIST (RECRUITMENT & PLACEMENT)
Approval Date: (b)(6)

PART D - Remarks by Requesting Office

(Note to Supervisors: Do you know of additional or conflicting reasons for the employee's resignation/retirement?
If "YES", please state these facts on a separate sheet and attach to SF 52.)

YES NO

PPP Req LPM6597 cleared

Anno indicates temp promotion can be extended up to 5 years and can be made permanent without further competition.

PART E - Employee Resignation/Retirement

Privacy Act Statement

You are requested to furnish a specific reason for your resignation or retirement and a forwarding address. Your reason may be considered in any future decision regarding your re-employment in the Federal service and may also be used to determine your eligibility for unemployment compensation benefits. Your forwarding address will be used primarily to mail you copies of any documents you should have or any pay or compensation to which you are entitled.

This information is requested under authority of sections 301, 3301, and 8506 of title 5, U.S. Code. Sections 301 and 3301 authorize OPM and agencies to issue

regulations with regard to employment of individuals in the Federal service and their records, while section 8506 requires agencies to furnish the specific reason for termination of Federal service to the Secretary of Labor or a State agency in connection with administration of unemployment compensation programs.

The furnishing of this information is voluntary; however, failure to provide it may result in your not receiving: (1) your copies of those documents you should have; (2) pay or other compensation due you; and (3) any unemployment compensation benefits to which you may be entitled.

1. Reasons for Resignation/Retirement (NOTE: Your reasons are used in determining possible unemployment benefits. Please be specific and avoid generalizations. Your resignation/retirement is effective at the end of the day - midnight - unless you specify otherwise.)

2. Effective Date	3. Your Signature	4. Date Signed	5. Forwarding Address (Number, Street, City, State, Zip Code)

PART F - Remarks for SF 50

K12 Selected from Resumix referral WTEU05004308, dated 23-DEC-2005.

ZZZ RPA # 05NOV9EULDPWXX004308.

Notepad Content

Date: 29-NOV-2005

Recruit/Fill Competitive Temporary NTE 365-days Utility System Repairer Operator Supervisor, WS-4742-10 , PD EU200383, Vice (b)(6)
(b)(6) who accepted another position outside the federal government. Position is open only to current Ft. Lewis employees and is designated to be emergency essential. In addition, selectee is required to complete a physical once onboard and continued employment will be contingent on passing the physical. Position can be non-competitively extended until the MEO has been implemented. Name Request: (b)(6) (b)(6) (b)(6) 212-58-1359. (b)(6) (b)(6) is currently on a Non-Competitive Temp Promotion to Utility System Repairer Operator Supervisor WS-4742-10, PD EU200383. Current temporary promotion expires 2 Jan 06.POC: (b)(6) (b)(6) (b)(6) (b)(6)

Date: 01-DEC-2005

DJP9/131079J2B46/JHT

Date: 07-DEC-2005

(b)(6) (b)(6) (b)(6)

NOA 769
EXTENSION OF TEMPORARY PROMOTION

3 Jan 06

Effective date = Day after the NTE date of temp prom

EXTRA INFORMATION AREA

US Gov Agency Data

Block 40 *ML*

Your Initials

REMARKS:

ZZZ - RPA # 004308



REQUEST FOR PERSONNEL ACTION

PART A - Requesting Office (Also complete Part B, Items 1, 7-22, 32, 33, 36, and 39.)

1. Actions Requested Correction	2. Request Number 06JAN124288
3. For Additional Information Call (Name and Telephone Number)	4. Proposed Effective Date 01-01-2006
5. Action Requested By (Name, Title, Signature, and Request Date)	6. Action Authorized By (Name, Title, Signature, and Concurrence Date)

PART B - For Preparation of SF 50 (Use only codes in FPM Supplement 292-1. Show all dates in month-day-year order.)

1. Name (Last, First, Middle) (b)(6)	2. Social Security Number (b)(6)	3. Date of Birth (b)(6)	4. Effective Date 01-03-2006
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FIRST ACTION		SECOND ACTION	
5-A. Code 002	5-B. Nature of Action Correction	6-A. Code 769	6-B. Nature of Action Ext of Promotion NTE 02-JAN-2007
5-C. Code	5-D. Legal Authority	6-C. Code N3M	6-D. Legal Authority Reg 335.102 Comp
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number UTILITY SYSTEMS REPAIRER-OPERATOR SUPERVISOR 200383 - 912233	15. TO: Position Title and Number UTILITY SYSTEMS REPAIRER-OPERATOR SUPERVISOR 200383 - 912233
---	--

8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
WS	4742	10	01	\$30.29	PH	WS	4742	10		\$30.29	PH
12A. Basic Pay		12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay		20A. Basic Pay		20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay	
\$30.29		\$0	\$30.29	\$0		\$30.29		\$0	\$30.29	\$0	

14. Name and Location of Position's Organization US ARMY GARRISON FORT LEWIS PUBLIC WORKS UTILITIES DIVISION WASTE WATER TREATMENT PLANT SECTION FORT LEWIS, WA 98433 AQDE	22. Name and Location of Position's Organization US ARMY GARRISON FORT LEWIS PUBLIC WORKS UTILITIES DIVISION WASTE WATER TREATMENT PLANT SECTION FORT LEWIS, WA 98433 AQDE
---	---

EMPLOYEE DATA

23. Veterans Preference 1 - None 3 - 10-Point/Disability 5 - 10-Point/Other 2 - 5-Point 4 - 10-Point/Compensable 6 - 10-Point/Compensable/30%	24. Tenure 0 - None 2 - Conditional 1 - Permanent 3 - Indefinite	25. Agency Use	26. Veterans Preference for RIF YES NO
27. FEGLI	28. Annuitant Indicator	29. Pay Rate Determinant	
30. Retirement Plan	31. Service Comp. Date (Leave)	32. Work Schedule F Full-Time	33. Part-Time Hours Per Biweekly Pay Period

POSITION DATA

34. Position Occupied 1 - Competitive Service 3 - SES General 2 - Excepted Service 4 - SES Career Reserved	35. FLSA Category E - Exempt N - Nonexempt	36. Appropriation Code 131079J2S46	37. Bargaining Unit Status 8888
38. Duty Station Code (b)(6)	39. Duty Station (City - County - State or Overseas Location) FORT LEWIS / PIERCE / WASHINGTON		

40. Agency Data DAD	41. PON# OA	42.	43.	44. TDA DATA BA/W12KAA/052C/04
45. Educational Level	46. Year Degree Attained	47. Academic Discipline	48. Functional Class 00	49. Citizenship 1-USA 8-Other
				50. Veterans Status
				51. Supervisory Status 2

PART C - Reviews and Approvals (Not to be used by requesting office.)

1. Office/Function	Initials/Signature	Date	Office/Function	Initials/Signature	Date
A.	Mendoza, Patricia A	01-24-2006	D.		
B.			E.		
C.			F.		
2. Approval: I certify that the information entered on this form is accurate and that the proposed action is in compliance with statutory and regulatory requirements.			Signature (b)(6) HUMAN RESOURCES SPECIALIST		Approval Date 01-24-2006

PART D - Remarks by Requesting Office

(Note to Supervisors: Do you know of additional or conflicting reasons for the employee's resignation/retirement?
If "YES", please state these facts on a separate sheet and attach to SF 52.)

YES NO

PART E - Employee Resignation/Retirement

Privacy Act Statement

You are requested to furnish a specific reason for your resignation or retirement and a forwarding address. Your reason may be considered in any future decision regarding your re-employment in the Federal service and may also be used to determine your eligibility for unemployment compensation benefits. Your forwarding address will be used primarily to mail you copies of any documents you should have or any pay or compensation to which you are entitled.

This information is requested under authority of sections 301, 3301, and 8506 of title 5, U.S. Code. Sections 301 and 3301 authorize OPM and agencies to issue

regulations with regard to employment of individuals in the Federal service and their records, while section 8506 requires agencies to furnish the specific reason for termination of Federal service to the Secretary of Labor or a State agency in connection with administration of unemployment compensation programs.

The furnishing of this information is voluntary; however, failure to provide it may result in your not receiving: (1) your copies of those documents you should have; (2) pay or other compensation due you; and (3) any unemployment compensation benefits to which you may be entitled.

1. Reasons for Resignation/Retirement (NOTE: Your reasons are used in determining possible unemployment benefits. Please be specific and avoid generalizations. Your resignation/retirement is effective at the end of the day - midnight - unless you specify otherwise.)

2. Effective Date	3. Your Signature	4. Date Signed	5. Forwarding Address (Number, Street, City, State, Zip Code)

PART F - Remarks for SF 50

ZZZ Corrects items 12, 12A, 12C, 20, 20A, 20C from \$29.31.

ZZZ RPA#06JAN124288.



2028

REQUEST FOR PERSONNEL ACTION

Part I—Requesting Office—Also, complete Part II, Items 1 and 20-34 as necessary.

A For Agency Use DEH 88-5		B For Additional Information Call (Area and Telephone Number) (b)(6) #5017 2 Oct 87	
C Personnel Action Requested PROMOTION		D Proposed Effective Date ASAP	E Requested by (Signature, Title and Date) (b)(6) Chief, Utilities Div
F Position Action Requested		G Proposed Effective Date	H Account (b)(6) (b)(6) (b)(6) EN, FE

I Retains by Requesting Office (With Supervisors, if action requested is employee resignation) and if there are any additional or conflicting reasons for the resignation, please state these facts on a separate sheet and attach to SF 50.

FUNDS ARE AVAILABLE: Employee has satisfactorily met all qualifications requirements and is performing at the WG-09 level.

Part II—For Preparation of SF 50

1 Name (Last, First, Middle) (b)(6) (b)(6)		2 SSN (b)(6)	3 Position Sensitivity (Opt) NON SENS	4 Date of Birth 2 Jan 51
5 Veteran Preference 1 - None 2 - 5 Pt 3 - 10 Pt Disab 4 - 10 Pt Comp 5 - 10 Pt Other 6 - 10 Pt 70% Comp		6 Serv Comp Date (Leave)	7 Tenure	8 Retirement
9 FEGLI		10 FLSA N E - Exempt N - Nonexempt	11 Sex	12 Citizenship 1 - US 8 - Other 015
14 Effective Date 10-25-87	15 Annuitant Indicator 1 - Reemp Ann CS 2 - RETD 3 - RETM 4 - RETD & CS 5 - RETM & CS 9 - Not Applicable		16 Work Schedule F - Full time P - Part time I - Interim	17 (Reserved for OPM Use)
18-A NOAC 702	18-B Nature of Action Promotion		19-A NOAC	19-B Nature of Action
18-C Auth Code WSM	18-D Authority	19-C Auth Code	19-D Authority	
18-E Auth Code	18-F Authority	19-E Auth Code	19-F Authority	
20 FROM: Position Title and Number WATER TREATMENT PLANT OPERATOR #87-271T TDA FC/W12KAA PARA/LINE #67J02 FTP		27 TO: Position Title and Number WATER TREATMENT PLANT OPERATOR #84-127 TDA FC/W12KAA PARA/LINE #67J02 FTP		
21 Name and Location of Employing Office DA, HQ, I CORPS & FT LEWIS, DIRECTORATE OF ENGINEERING AND HOUSING, UTILITIES DIVISION, SANITATION BRANCH, WATER PLANT SECTION, FORT LEWIS, WASHINGTON 98433-5000		26 Name and Location of Employing Office DA, HQ, I CORPS & FT LEWIS, DIRECTORATE OF ENGINEERING AND HOUSING, UTILITIES DIVISION, SANITATION BRANCH, WATER PLANT SECTION, FORT LEWIS, WASHINGTON 98433-5000		
22 Pay Plan & Occupational Code WG-5409	23 Grade or Level 07	24 Step or Rate 05	25 Salary \$12.46	26 Pay Basis p/hr
29 Pay Plan & Occupational Code WG-5409	30 Grade or Level 09	31 Step or Rate 05	32 Salary \$13.27	33 Pay Basis p/hr
34 Duty Station FORT LEWIS, WA 98433-5000		35 Position Occupied 1 - Competitive 2 - Excepted 3 - SES General 4 - SES Career Reserved		36 Appropriation Code (Optional) A31 KFDV 202694J1000
37 Remarks 270 2-1d				

HA 10/8

10/10/8

Part II—Continued

38 Approval
 I certify to the accuracy of the information entered on this form and that the proposed action is in compliance with statutory and regulatory requirements.
 Signature and Date: (b)(6)
 10/21/87

39 FPMIS Data				
A Sex (if female, etc)	B VEV Ind	C PHD	D Barg. Unit Matrix	E Functional Class
			5950	
F Educational Level	G Year Leave Accrued	H Agency Expense	I Agency Code	
J Location Code			K SON	
	N	O	P	Q

Part III—Clearances

A Office/Function	Initials/Signature	Date	B Position Classification Action	
(b)(6)	(b)(6)	10/8	Identical Additional Vice	New/Regraded
2 Conting./Position Control	ER/CA (b)(6)	7 Oct	C Remarks (NOTE: Use item 37 on reverse for SF 50 Remarks) Qualification Standard	
3 Classification				
4 Placement/Employment	(b)(6)	13 Oct 87 10/21/87		
5	(b)(6)	10/1/87		

Part IV—Employee Resignation/Retirement

Privacy Act Statement

You are requested to furnish a specific reason for your resignation or retirement and a forwarding address. Your reason may be considered in any future decision regarding your re-employment in the Federal service and may also be used to determine your eligibility for unemployment compensation benefits. Your forwarding address will be primarily used to mail you copies of any documents you should have or any pay or compensation you are entitled to.

This information is requested under authority of sections 301, 3301, and 8506 of title 5, U.S. Code. Sections 301 and 3301 authorize OPM and agencies to issue regulations with

regard to employment of individuals in the Federal service and their records, while section 8506 requires agencies to furnish the specific reason for termination of Federal service to the Secretary of Labor or a State agency in connection with administration of unemployment compensation programs.

The furnishing of this information is voluntary; however, failure to provide it may result in your not receiving: (1) your copies of those documents you should have; (2) pay or other compensation due you; and (3) any unemployment compensation benefits to which you may be entitled.

A Reason for Resignation/Retirement (NOTE: Please give specific reasons. Avoid generalized ones.)

B Effective Date of Resignation/Retirement	C Employee's Signature	D Date Signed

F Forwarding Address (Number, Street, City, State, and Zip Code)



REQUEST FOR PERSONNEL ACTION

CPJ

PART A - Requesting Office (Also complete Part B, Items 1, 7-22, 32, 33, 36, and 39.)

1. Actions Requested: Promotion
2. Request Number: 05DEC9EULDPWXX048567

3. For Additional Information Call (Name and Telephone Number): (b)(6)
4. Proposed Effective Date: (b)(6)

5. Action Requested By (Name, Title, Signature, and Request Date): (b)(6)
6. Action Authorized By (Name, Title, Signature, and Concurrence Date): (b)(6) SUPERVISORY GENERAL ENGINEER 12-22-2005

PART B - For Preparation of SF 50 (Use only codes in FPM Supplement 292-1. Show all dates in month-day-year order.)

1. Name (Last, First, Middle): (b)(6)
2. Social Security Number: (b)(6)
3. Date of Birth: (b)(6)
4. Effective Date: 04-02-2006

FIRST ACTION		SECOND ACTION	
5-A. Code	5-B. Nature of Action	6-A. Code	6-B. Nature of Action
702	Promotion		
5-C. Code	5-D. Legal Authority	6-C. Code	6-D. Legal Authority
N8M	Reg 335.102 Except To Comp		
5-E. Code	5-F. Legal Authority	6-E. Code	6-F. Legal Authority

7. FROM: Position Title and Number: UTILITY SYSTEMS REPAIRER-OPERATOR SUPERVISOR 200383 - 912233
15. TO: Position Title and Number: UTILITY SYSTEMS REPAIRER-OPERATOR SUPERVISOR 200383 - 971285

8. Pay Plan	9. Occ. Code	10. Grade/Level	11. Step/Rate	12. Total Salary	13. Pay Basis	16. Pay Plan	17. Occ. Code	18. Grade/Level	19. Step/Rate	20. Total Salary/Award	21. Pay Basis
WS	4742	10	02	\$31.56	PH	WS	4742	10	02	\$31.56	PH
14A. Basic Pay	12B. Locality Adj.	12C. Adj. Basic Pay	12D. Other Pay	20A. Basic Pay	20B. Locality Adj.	20C. Adj. Basic Pay	20D. Other Pay				
\$31.56	\$0	\$31.56	\$0	\$31.56	\$0	\$31.56	\$0				

14. Name and Location of Position's Organization: US ARMY GARRISON FORT LEWIS PUBLIC WORKS UTILITIES DIVISION WASTE WATER TREATMENT PLANT SECTION FORT LEWIS, WA 98433 AQDE
22. Name and Location of Position's Organization: US ARMY GARRISON FORT LEWIS PUBLIC WORKS OPERATIONS & MAINTENANCE DIVISION WWTP & WATER TREATMENT PLANT BRANCH FORT LEWIS, WA AQCC

EMPLOYEE DATA

23. Veterans Preference: 2
24. Tenure: 1
25. Agency Use: 1
26. Veterans Preference for RIF: X YES NO
27. FEGLI: W0 Basic + Option B (5x)
28. Annuitant Indicator: 9 Not Applicable
29. Pay Rate Determinant: 0
30. Retirement Plan: 1 CSRS
31. Service Comp. Date (Leave): 06-07-1973
32. Work Schedule: F Full-Time
33. Part-Time Hours Per Biweekly Pay Period: 0

POSITION DATA

34. Position Occupied: 1
35. FLSA Category: E
36. Appropriation Code: 131079N1D53
37. Bargaining Unit Status: 8888
38. Duty Station Code: (b)(6)
39. Duty Station (City - County - State or Overseas Location): FORT LEWIS / PIERCE / WASHINGTON

40. Agency Data: PON# OA
41. Year Degree Attained: 09
42. Academic Discipline: 00
43. Functional Class: 00
44. Citizenship: 1 1-USA N-Other V
45. Educational Level: 09
46. Year Degree Attained: 09
47. Academic Discipline: 00
48. Functional Class: 00
49. Citizenship: 1 1-USA N-Other V
50. Veterans Status: V
51. Supervisory Status: 2

PART C - Reviews and Approvals (Not to be used by requesting office.)

Office/Function	Initials/Signature	Date	Office/Function	Initials/Signature	Date
A.	(b)(6) (b)(6) T	12-22-2005	D.	(b)(6)	02-28-2006
B.	(b)(6)	01-05-2006	E.	(b)(6)	03-21-2006
C.	(b)(6) (b)(6)	01-13-2006	F.	(b)(6)	03-23-2006

Approval: I certify that the information entered on this form is accurate and that the proposed action is in compliance with statutory and regulatory requirements.
Signature: (b)(6)
Approval Date: 03-23-2006
HUMAN RESOURCES SPECIALIST (RECRUITMENT & PLACEMENT)

PART D - Remarks by Requesting Office

(Note to Supervisors: Do you know of additional or conflicting reasons for the employee's resignation/retirement?
If "YES", please state these facts on a separate sheet and attach to SF 52.)

YES NO

PPP Req LCD6013 cleared 3/23/06
OPM Quals met

PART E - Employee Resignation/Retirement

Privacy Act Statement

You are requested to furnish a specific reason for your resignation or retirement and a forwarding address. Your reason may be considered in any future decision regarding your re-employment in the Federal service and may also be used to determine your eligibility for unemployment compensation benefits. Your forwarding address will be used primarily to mail you copies of any documents you should have or any pay or compensation to which you are entitled.

regulations with regard to employment of individuals in the Federal service and their records, while section 8506 requires agencies to furnish the specific reason for termination of Federal service to the Secretary of Labor or a State agency in connection with administration of unemployment compensation programs.

The furnishing of this information is voluntary; however, failure to provide it may result in your not receiving: (1) your copies of those documents you should have; (2) pay or other compensation due you; and (3) any unemployment compensation benefits to which you may be entitled.

This information is requested under authority of sections 301, 3301, and 8506 of title 5, U.S. Code. Sections 301 and 3301 authorize OPM and agencies to issue

1. Reasons for Resignation/Retirement (NOTE: Your reasons are used in determining possible unemployment benefits. Please be specific and avoid generalizations. Your resignation/retirement is effective at the end of the day - midnight - unless you specify otherwise.)

2. Effective Date	3. Your Signature	4. Date Signed	5. Forwarding Address (Number, Street, City, State, Zip Code)
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PART F - Remarks for SF 50

ZZZ Originally selected from Resumix referral WTEU05004308 dated 23 Dec 2005.

ZZZ RPA # 05DEC9EULDPWXX048567.

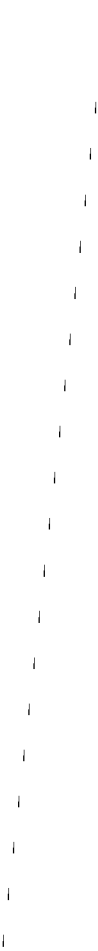
K13 Removes temporary limitation placed on the last action.

Notepad Content

Establish Utility Systems Repair-Operator Supervisor, PD #: EU200363, WS-4742-10, Org. Code: AQCC, Para #: 052C, Line #: 01. Position required to implement MEO.

Date: 22-DEC-2005

(b)(6) (b)(6) Fort Lewis, (253) 967-0930, DSN: 357-0930



JMK (10043)

3359

DEPARTMENT OF THE ARMY JOB DESCRIPTION <small>For use of this form, see CFR 501; the proponent agency is DCSPER.</small>		1. JOB NUMBER 88140 88-140	
2. INSTALLATION OR HEADQUARTERS OFFICE Fort Lewis, Washington		3. ORGANIZATIONAL LOCATION (Complete on organization copy only) PW, Production Division MSO/IJO Branch	
4. CITATION TO APPLICABLE STANDARD AND THE DATE OF ISSUANCE OPM JCS: WG-4206, 3/69; WG-2805, 4/69; WG-4607, 4/69; WG-3603, 11/69; WG-4102, 11/69; WG-3606, 1/70; WG-3806, 9/69; WG-4204, 3/69 WG-4749, 5/74		5. TITLE Maintenance Mechanic	
		6. PAY SCHEDULE WG	7. OCC CODE 4749
		8. GRADE 09	
		9. FAIR LABOR STANDARDS ACT <input type="checkbox"/> EXEMPT <input checked="" type="checkbox"/> NONEXEMPT	
		10. COMP LEVEL 009	
11. EVALUATION APPROVAL TITLE, PAY SCHEDULE, OCC CODE, AND GRADE OF THIS JOB HAVE BEEN FIXED IN ACCORDANCE WITH OFFICIAL POLICY AND GRADE LEVEL STANDARDS <div style="text-align: center;"> (b)(6) _____ (Signature), </div> <div style="text-align: right;"> 10 May 88 _____ (Date) </div>			
12. JOB CONTENT APPROVAL (COMPLETE ON ORGANIZATION COPY ONLY) a. I CERTIFY THAT THIS IS AN ACCURATE STATEMENT OF THE MAJOR DUTIES AND RESPONSIBILITIES OF THIS POSITION AND ITS ORGANIZATIONAL RELATIONSHIPS AND THAT THE POSITION IS NECESSARY TO CARRY OUT GOVERNMENT FUNCTIONS FOR WHICH I AM RESPONSIBLE. THIS CERTIFICATION IS MADE WITH THE KNOWLEDGE THAT THIS INFORMATION IS TO BE USED FOR STATUTORY PURPOSES RELATING TO APPOINTMENT AND PAYMENT OF PUBLIC FUNDS AND THAT FALSE OR MISLEADING STATEMENTS MAY CONSTITUTE VIOLATIONS OF SUCH STATUTES OR THEIR IMPLEMENTING REGULATIONS. <div style="text-align: center;"> (b)(6) _____ C, Bldgs & Grounds (Signature of Approving Supervisor) </div> <div style="text-align: right;"> 5-9-88 _____ (Date) </div>			
b. THIS JOB DESCRIPTION WITH SUPPLEMENTAL MATERIAL IS ADEQUATE FOR PURPOSE OF EVALUATION. <div style="text-align: center;"> (b)(6) _____ (Signature of Position Classification Specialist) </div> <div style="text-align: right;"> 10 May 88 _____ (Date) </div>			
13. STATEMENT OF DUTIES AND RESPONSIBILITIES <div style="text-align: center;"><u>MAJOR DUTIES</u></div> <p>Performs service order repairs involving performance of a variety of trades. Performs work on buildings, related structures, fixtures and utilities. Reviews service order to determine problem and scope of work required; plans and lays out the work, selecting appropriate tools, supplies, parts and materials to accomplish work; reviews and interprets drawings, blueprints and manuals as required to determine facility/system layout and location of specific structures and fixtures and specifications. Removes, disassembles, repairs, replaces and maintains structural components, utility fixtures and components by cutting to specification, cleaning, replacing parts, hooking up new parts to existing systems, etc. May be required to operate a motor vehicle in performance of duties.</p> <p>a. Plumbing and Pipefitting. Repairs and replaces sinks, showers, toilets, urinals, water coolers, leaking and deteriorated pipe sections and fittings, flushometer, valves, faucets, traps, washers, valves on steam heaters, compressors for heating controls, unplugs drains, tighten loose fittings, tests for leaks, insulates pipes and components and removes old insulation, etc.</p> <p>b. Electrical, Air Conditioning and Ventilation. Repairs and replaces sections of conduit pipes, install conduit, sections of wiring; wall and pull chain switches,</p>			

DA FORM 374 JUN 76

PREVIOUS EDITIONS OF THIS FORM MAY BE USE

* U.S. GOVERNMENT PRINTING OFFICE: 1963-381-646/8408

receptacles, outlets, fixtures; electrical panels, circuit breakers and fuses; fluorescent light fixtures and components to include ballasts; starter motors and tubes; exhaust fan motors and individual fans; kitchen equipment thermostats; individual motors on air conditioning systems.

c. Carpentry, Masonry, Painting and Roofing. Constructs, repairs and replaces doors, door jambs and related hardware; windows, frames and sashes, glass; indoor and outdoor trim; sections of interior and exterior walls made of gypboard, wood, plaster, block, sheetrock and wall studs; sections of flooring; fire escapes and stairs; siding; mirrors; ceramic, mosaic and quarry tile, concrete and cinder blocks to include regrouting, etc. Paints all surfaces after repair, matching to existing surfaces primarily to ensure adequate protection. Makes repairs to roofs to include removing old roofing, preparing the area for patching, repair roof by matching to existing materials.

d. Sheet Metal. Replaces or repairs by cutting metal patches, straightening out dents and riveting metal doors, shelving and partitions; dryer and stove pipes; vent hoods and ventilation grills; heating and exhaust ducts; brackets; handrails. May fabricate gutters and downspouts by bending metal to proper shape.

Performs other duties as assigned.

SKILLS AND KNOWLEDGE

Knowledge and skill in using any of the accepted journey level and less than journey level trade methods and techniques of a wide variety of trades to include carpentry, plumbing/pipefitting, electrical, air conditioning, masonry, painting, roofing, sheet metal in order to identify repair requirements and perform the work. Knowledge of shop mathematics to plan and complete complex and exacting projects with features such as arcs, tangents and circles. Ability to read, interpret and apply building plans, specifications, schematics, blueprints, sketches and technical manuals. Skill in the use of a variety of hand and power tools to accomplish difficult tasks. Ability to operate a government vehicle and possess or obtain a government driver's license.

RESPONSIBILITY

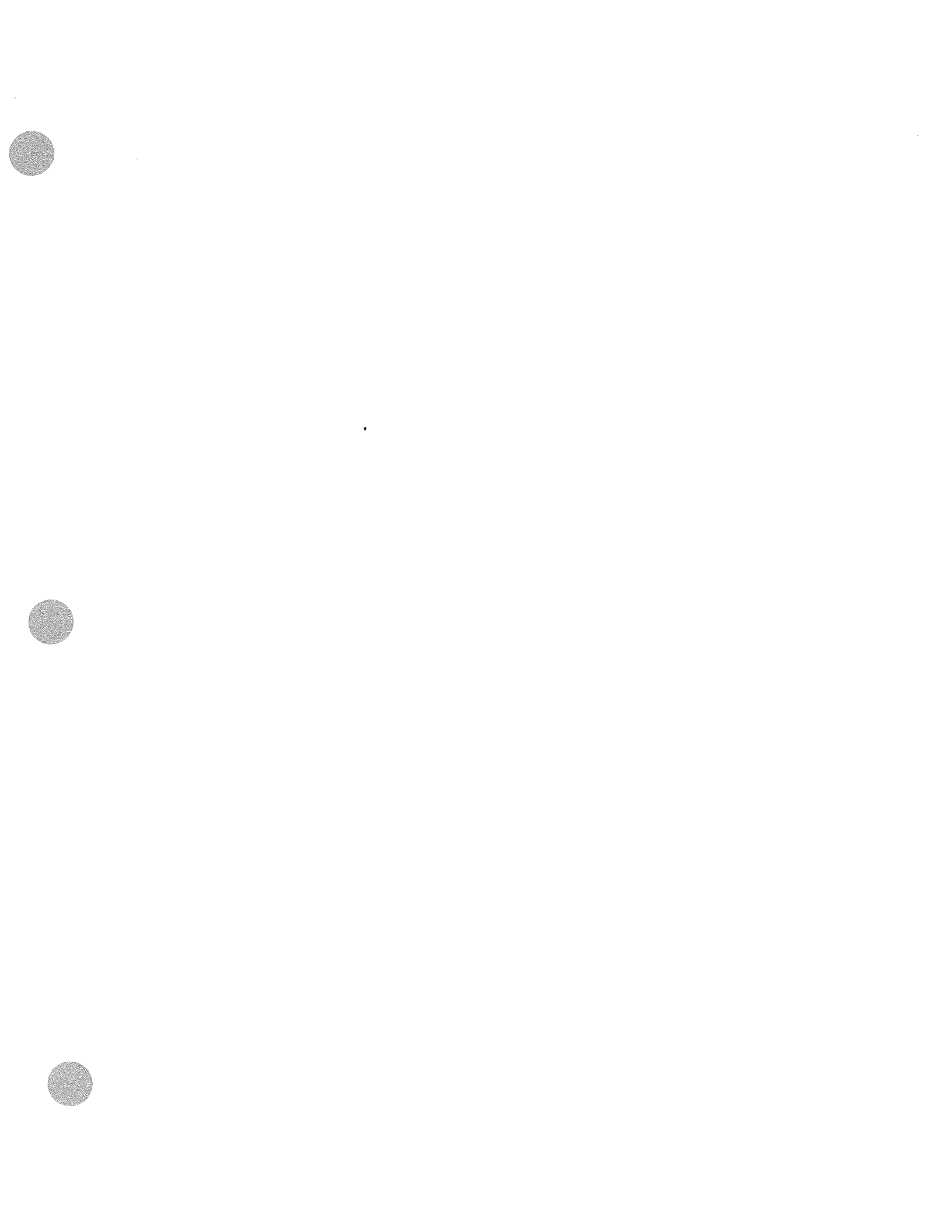
Works under the general supervision of a ^{SUPERVISOR} Foreman who provides oral or written instructions concerning overall responsibilities, policies and procedures. The leader makes daily oral or written assignments and is available for guidance on unusual problems. Performs assignment independently selecting tools, materials, parts, methods and techniques to use and completes the work. Completed work is subject to review upon completion for acceptability and adherence to established trade practices and standards.

PHYSICAL EFFORT

Work requires considerable standing, stooping, kneeling and bending; works in overhead, stretched, cramped and awkward positions. Works on roofs, ladders and scaffolds. Arm movement is considerable when nailing and using such tools as hand saws and planers. Frequently lifts and carries items weighing about 50 pounds; occasionally handles heavier items.

WORKING CONDITIONS

Work is performed both indoors and out. Exposed to a variety of weather conditions, dust and dirt while working outdoors. When working from roofs, ladders and scaffolds there is danger of serious injury from falls. Subject to bruises, cuts from hand or power tools and danger of flying wood chips. As required, wears protective clothing and equipment. May be required to work in asbestos contaminated areas.



Position Description

PD#: EU92839

Replaces PD#: EU86112

Shred: 012

**UTILITY SYSTEMS REPAIRER-
OPERATOR
WG-4742-09**

Installation:

I CORPS AND FORT LEWIS
PUBLIC WORKS
UTILITIES DIVISION

Major Command: FC

Region: West

Citation 1: OPM JGS Utility Sys Repairer-Oper, 4742, Jul 93

Citation 2: OPM JGS Indus Equip Mech, 5352, Nov 80

Citation 3: OPM JGS Wastewater Treatment Pnt, 5408, May 92

Classified By: (b)(6) (b)(6)

Classification Date: 10/1/93

FLSA: NonExempt

Drug Test Required: No

CIPMS PD: No

Career Program: 00

Financial Disclosure Required: No

Acquisition Position: No

Functional Code:

Requires Access to Firearms: TBD

Interdisciplinary: No

Competitive Area: FL

Position Sensitivity: 1

Target Grade/FPL: 09

Competitive Level: 029

Emergency Essential: N

Career Ladder PD: No

PD Nbr:
92839

MAJOR DUTIES

Operates and maintains all units of a sewage disposal plant and other wastewater and stormwater facilities. Sewage plant provides for pretreatment, primary and secondary treatment and separate sludge digestion. Serves as rotating shift operator-in-charge.

1. As shift operator-in-charge, determines seriousness of problems which may occur and independently takes action to shut down plant, bypass processes, make minor repairs, or substitute manual operations for automatic ones. Relays instructions to the next shift operator regarding all operations, problems encountered, actions taken and similar matters.
20%

2. Operates valves, pumps, gates, barminutors, and other controls and equipment to move sewage or stormwater through various stages of treatment. Collects wastewater samples at prescribed stages in the treatment cycle and makes basic temperature, concentration (ph), residual chlorine, settleable solids, hydrogen ion, dissolved oxygen, B.O.D., coliform, suspended solids, and other tests. Adjust chlorinating and other chemical treating equipment to control physical, chemical and bacteriological characteristics of wastewater and stormwater. Observes all safety regulations and procedures. Maintains logs of all operating data. Trains lower graded personnel in operations.
50%

3. Troubleshoots, disassembles, repairs, rebuilds and performs maintenance on a variety of equipment such as circulating and centrifugal pumps, filters, tanks, barminutors, chlorinators, barscreens, meters, valves, gates, pipes, engines, cranes, exhaust units, gears, chlorifiers, etc., which comprise the sewage treatment system. Completes routine or minor repairs independently

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and performs preliminary diagnoses on complex or major repairs and notifies the supervisor. Tests equipment for operability, using verniers, micrometers, hydrostatic testers, flow meters, etc. Uses blueprints and technical manuals. Uses power tools such as drills, grinders, hacksaw, drill press to prepare parts for reassembly. Uses a variety of hand tools such as bolt cutters, come-alongs, chain hoists and pipe cutters.

20%

4. Operates motor vehicles of up to 10,000 gross vehicle weight on post to move equipment parts and chemicals.

6%

5. Operates a 4,000 pound forklift to heights up to 168 inches.

2%

6. Operates a front-end loader within the waste water treatment plant site.

2%

Performs other duties as assigned.

SKILLS AND KNOWLEDGE

Knowledge to perform pretreatment, primary and secondary treatment processes. Knowledge of the functions and purposes of the various units of plant equipment and a wide variety of pumps, valves, etc. Skill in collecting water samples, analyzing results, and adjusting chemicals to obtain correct. Ability to troubleshoot and make minor repairs and diagnose more significant problems to advise supervisor of repairs needed on equipment located at the plant (circulating and centrifugal pumps, barminutors, chlorinators, barscreens, valves, gates, filters, and tanks). Ability to use power tools and hand tools such as drills, grinders, drill presses, hack saws, bolt cutters, chain hoists, and pipe cutters. Ability to read technical manuals and blue prints, and skill in using various testing and measurement devices. Ability to operate motor vehicles with gross vehicle weight of up to 10,000 pounds, a 4,000 pound forklift and a front-end loader and to maintain valid operator licenses. Must maintain a Washington State Wastewater Treatment Plant Operator Class II Certificate.

RESPONSIBILITY

Works under the general supervision of a supervisor who assigns work on a shift basis and furnishes instructions and guidance in writing or through the previous shift operator on nonroutine procedures and operating problems. Follows standard plant operating procedures, working independently in the absence of a supervisor. Work is reviewed for accomplishment of assigned shift operations. Is assigned shift operations responsibility on a regular and recurring basis when the foremen is not present (usually at night or on weekends) with authority to make decisions on problems requiring immediate attention. Completes routine maintenance and minor repairs independently. The foreman plans, lays out and assigns work on complex or major repairs.

PHYSICAL EFFORT

Occasionally opens and closes heavy valves and lifts heavy equipment and tools. Sometimes works in strained positions while cleaning equipment. Continuously walks up and down stairs and around the plant while checking equipment. Frequently handles objects weighing up to 50 pounds and occasionally heavier. Weight handling equipment is available for most heavier items.

WORKING CONDITIONS

Works both inside and outside. Subject to damp and varied weather conditions for substantial amounts of time. Exposed to infections or diseases while cleaning equipment or shoveling sludge. Exposed to danger of asphyxiation and injury from contact with sewage, stormwater, gas

and fumes. Severe injuries may result from falls into open tanks. May be required to wear breathing apparatus and safety harness.